Memorandum of Understanding Regarding the Joint Appointment of XXXX
DATE

This Memorandum of Understanding is between the LIST UNITS and clarifies the understandings around the appointment of XXXX.

Rank and Appointing Units

- Professor with Tenure, XXXX
- Research Professor, XXXX

Tenure Rights and Administrative Home

Tenure is fully held at the SCHOOL/COLLEGE which serves as the administrative home. Full retreat rights are held in the SCHOOL/COLLEGE.

Research Track Bridging Eligibility

As a faculty member with a tenured instructional appointment, XXXXX is not eligible for bridging support.

Fractional Effort

LIST effort structure if applicable

Salary Distribution

Document Salary Distribution/Conditions

Summer Salary – Appointment Greater than Two Months

Eligibility and approval for a summer appointment of more than two months must conform to the requirements of SPG201.4 "Summer Appointments-UM Ann Arbor." Consistent with this policy the approval authority is with the Dean/Dean's Designee of the primary instructional appointment, the SCHOOL/COLLEGE.

Merit Evaluation

Each year, XXXX will be evaluated for salary increases following the normal procedures within the List Units. Document how merit will be coordinated and if there is an agreement to maintain parity between appointments.

Grant Activity

Document how grants will be handled/coordinated between units.

Teaching Expectations and Course Buyouts

Document teaching expectations

Research Expectations

XXXX is expected to maintain an exemplary research program and a professional profile appropriate to the nature of her work. She is expected to engage in regular grant activity commensurate with her roles.

Service Expectations

Document service expectations

Office Space and Computer Support

Document any space/computer support issues

_____

XXXX Date
Dean
SCHOOL/COLLEGE

_____

XXXX Date
Chair,

_____

XXXX Date
Director,